



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	FRIENDS OF DURRINGTON ALL SAINTS C OF E INFANT SCHOOL A Charity Charity Number 1109095		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation YES <input type="checkbox"/> <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Centenary Project		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>To involve all members of the school and local community in celebrating our school centenary in October 2011. We are planning a large event involving parents, pupils, local Church, Parish Council, ex pupils and ex-staff. The children will be designing and making a memorial mosaic, will experience an Edwardian costume day & tea party and there will also be a celebration Worship and an open day event. There will be authentic Edwardian costumes and artefacts, as well as old photos of the school on display. Every child will receive a commemorative mug and a 100th birthday balloon. We will be hosting a community BBQ and tea party on the open day and will be having a centenary photo and an aerial photograph taken. We are expecting the Bishop David Hallett to bless Bibles and crosses for every child and Viscount Bledisloe (whose great-Grandfather laid the foundation stone) to attend our celebration Worship. We will also be holding a families service in our local Parish Church culminating in laying the foundation stone on the 5th October 2011. This event will bring our community together to celebrate and raise the profile of local schools. The local secondary school will make a film of the event as well as videoing residents speaking about their school days.</p>		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Amesbury Area Board		
I/we have discussed our project with the town/parish council?	Yes x <input type="checkbox"/>	Date 06/04/2011	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes x <input type="checkbox"/>	Date 06/04/2011	No <input type="checkbox"/>

Where will your project take place?	DURRINGTON ALL SAINTS C OF E INFANT SCHOOL	
When will your project take place?	SEPTEMBER/OCTOBER 2011	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	<p>The parents asked what the School is doing re 100th anniversary. The PTA willingly took a lead role to organise a special event under the banner of Community Cohesion to fully celebrate the Centenary. The Town Council were also keen to help with an event and joined a working party to explore the views of the community by attending the Annual Durrington Parish and Community Day meetings where they asked what events would the community support. >From this working party it was identified that the Community were keen to be involved in re-union events and it was felt that something special should be done to celebrate this momentous occasion.</p> <p>The local community will be involved from dress-making to BBQ events. The local businesses are involved and ex-pupils and youngsters currently attending the School will all be invited to participate and experience a memorable centenary. The Town Council will also be involved and see this project as complementing their Parish Plan.</p>	
How many people will benefit from your project?	170 pupils and a large number of current staff, Governors & parents as well as ex members of the school and ex pupils. All the local community will be invited. It is expected at least 500 people will attend the various events.	
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	<p>Durrington Community Action Plan. Page 6 www.durringtontowncouncil.co.uk</p> <p>“Community Services – bringing our Community together”</p> <p>“Working with all areas of the community to share and enhance the community work that our volunteers deliver.”</p>	
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Any other information about your project. The Centenary programme has already been publicised in the Salisbury Journal, Stonehenge Trader and local Parish Magazines. People have already committed to attending and supporting the events and we are all looking forward to an exciting Centenary.		

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="8"/>	Female	<input type="text" value="11"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="2"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text" value="2"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No – for this year only

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Support and attendance at the events.
 Feed back from Durrington Town Council.
 Publicity of the events.
 Evaluation from each event.
 Feedback to the PTA the organising body

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Durrington Town Council	£400 in kind	£400

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 25.5.11	Month: May	Year: 2011
A - Total income:	£6717.38	
B - Minus total expenditure:	£5158.75	
Surplus/deficit for year: (A minus B)	£1558.63	
Free reserves currently held:	£1558.63	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Mosaic designing & creating with pupils	£1300	Own fundraising/reserves	c	£1500
Plaque to celebrate opening event	£200			£
Centenary mugs for children and visitors	£650	Parish/town council in kind £400	c	£
Scrapstore visits to make costumes	£300			£
Catering for the BBQ & tea-party	£300	Trusts/foundations		£
Purchasing of Edwardian resources	£188			£
Hiring of Edwardian costumes & artefacts from the library service	£200	In kind		£
1x 100 th birthday balloon per child	£60			£
Helium for the balloons	£125	Other		£
Purchasing material to make waistcoats & mop caps	£100			£
Total Project Expenditure	£3423	Total Project Income		£1,500

Total project income B	£1500
Total project expenditure A	£3423
Project shortfall A – B	£1923
Grant sought from Wiltshire Council Area Board	£1923
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules *We are members of the NCPTA National Council of Parent Teachers Associations Membership Number 27896*

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:
Position in organisation:

Date: 23/08/2011

Please return your completed application to the appropriate Area Board Locality Team (see section 3)